

# Role Descriptions

*\*Required Role. One person.*

## **1 Facilitator\***

Guide the instructor to describe the lesson activity and materials used, then through the successes and challenges of the lesson. Be sure to ask "why" during the exploration of successes and challenges.

## **1 Instructor (the storyteller)\***

Decide the learning activity you want to map, be guided by the facilitator to describe the lesson activities, successes and challenges.

## **1 Sticky note writer\***

At each point on the journey map, record **concisely** what the instructor reports on a sticky note. One sticky note per idea - move fast!

## **Process observers**

Watch the interactions of the facilitator and instructor as they map the lesson. Note your questions or possible connections to your own work. (Consider: What do you see? What do you think? What do you wonder? ...about what you observed.)

## **Group reporter**

Document the experience! Take photos and gather quotes you hear during the activity and from group reflection. Share this out outloud to the room (if there's time), on plain, yellow sticky notes on our reflection wall, and/or make it a conversation on social media.

**Note:** Ideally you would record your sessions to dive back into details later. If recording is not an option, designate a teammate who can take thorough notes and gather direct quotes.

# Activity Playbook

## Outline (26 min total)

### 1. Write down your topic (1 minute)

- Write a descriptive title for your chosen journey at the top left of your Journey Map.

### 2. List activities and materials (10 minutes)

- **Facilitator:** Start questioning! “Can you describe the main phases of your lesson for me starting with the end - what’s the goal?” Ask clarifying questions as you go. Keep one eye on your sticky note writer - they may need clarification or be having trouble keeping up. Your CAST Facilitator is there if you get stuck.
- **Instructor:** Start recalling activities and materials! Let the facilitator guide you to elaborate where needed, and try to tell your story step-by-step.
- **Sticky note writer:** Summarize the sequence of activities described by the instructor. One idea per sticky note. Make sure stickies line up vertically on the map (Activity, Material, Annotations). If you need clarification, slow things down and ask. If you feel you are falling behind, ask your CAST Facilitator to be your backup!

### 3. Identify & annotate highs and lows (10 minutes)

- **Facilitator:** Take the instructor back over the activities and materials. Start by asking for their very highest and lowest points along the journey. Then start back at the beginning and ask the instructor to react to the activities “Let’s go back and think about...Can you tell me a little about that?”
- **Instructor:** Let the facilitator guide you to reflect back on the journey you’ve described. Place your label dots along the map as you think about each activity - was this a moment of triumph, challenge, or comfort? Describe what was going on in those moments in more detail.
- **Sticky note writer:** Capture the story behind moments the instructor describes. Place the sticky notes near the dot you are annotating. Connect the dots once they are all placed.

### 4. Reflect on the process (3 minutes)

- Write your reactions to this activity on sticky notes. Read and discuss with your group.
- Ask yourselves: Any surprises, patterns? What went well? What was difficult? Did you think of applications to your own work?

### 5. Prepare what to share out (2 minutes)

- Use the pale yellow stickies. One thought per sticky.
- Choose your favorite reflection to share with the room. The rest go on the reflection wall and share on twitter: #UDLpower