

## Documenting non-academic interventions for progress monitoring

It is important to document core instruction and intervention strategies as part of the RTI process. Progress monitor charts are sent home to parents and often placed in students' cumulative files. As it is important to understand what has and or has not worked to improve student performance, it is also important to be aware of how to appropriately share sensitive and or confidential information with potential audiences. While evidence based core instruction and academic intervention strategies should be clearly documented, other 'non-academic' intervention information or events that might impact student learning should be shared more carefully. Examples include:

<b>Event</b>	<b>How it might be documented in progress monitoring</b>
John began wearing glasses on 2/12/12	John began wearing glasses on 2/12/12
Susan began wearing a hearing aid on 2/12/12	Susan began wearing a hearing aid on 2/12/12
Will's attendance improved with attendance plan on 2/12/12	Will's attendance improved with attendance plan on 2/12/12
Sam began to participate in lessons and was much less oppositional and aggressive with his behavior plan 2/12/12.	Sam's behavior plan successfully implemented (2/12/12) and helped to improve participation. (Please refer to confidential file)
John was diagnosed as having ADHD and began taking prescribed Ritalin 10mg on 2/12/12. Medication stopped on 2/28/12	Medical intervention 2/12/12. Medical change 2/28/12 (Please refer to confidential file).
Julie was removed from her home due to abuse and placed into therapeutic foster care with weekly counseling on 2/12/12	Significant stressor and community-based intervention 2/12/12 (Please refer to confidential file)
Daniel's father was severely injured in an automobile accident on 2/12/12 requiring long term hospitalization. He had a significant emotional reaction to this over several weeks.	Significant stressor on 2/12/12

These types of notes can be input into the progress monitoring data management system at any time, however only major changes would warrant beginning a new intervention period.

Thank you for handling student information in a professional manner and abiding by our confidentiality agreement.