**Individual Problem Solving Meeting Recording Form**

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| **Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | **Grade:\_\_\_\_\_\_** | | **Date of Meeting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| **Meeting Attendees:** | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **Primary Area of**  **Concern:** | * **Behavior** | | * **Reading** | * **Math** | | * **Writing** | |  |  |
|  | * **Other** | |  |  | |  | |  |  |

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| **Step 1: Problem & Goal Identification** | | | **What’s the Problem?** |
| **Student current level of performance:** | |  | |
| **Expected level of performance or behavior:** | |  | |
| **Magnitude of Difference/Gap:** |  | | |
| **Replacement behavior/targeted skill:** | | | |
| **Goal:** |  | | |

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| **Step 2: Problem Analysis** | | **Why is the Problem Occurring?** |
| **Hypothesis #1: The problem is occurring because** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I C E L**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.** | | |
| **Prediction:** If \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  then \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. | | |
| **R I O T**  **Data:** |  | |
| **Validated: Yes No** | | |

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| **Hypothesis #2: The problem is occurring because** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I C E L**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.** | |
| **Prediction:** If \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  then \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. | |
| **R I O T**  **Data:** |  |
| **Validated: Yes No** | |
| **Hypothesis #3: The problem is occurring because** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I C E L**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.** | |
| **Prediction:** If \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  then \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. | |
| **R I O T**  **Data:** | |
| **Validated: Yes No** | |

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| **Step 3: Intervention Plan** | | | **What are we going to do about the problem?** | | | |
| **Intervention:** | | | **Interventionist:** | | | |
| **Materials:** | | | **Fidelity Checks:** | | **Who?** | |
| **How Often?** | |
| **Frequency: \_\_\_\_x/week** | | **Duration: \_\_\_\_ minutes/session** | | **Location:** | | |
| **Progress Monitoring:** | **Who?** | | **How Often:** | | | **Tool?** |
| **Schedule Adjustment:** | **Who:** | | **Teacher Contacts:** | | | **Who** |
| **Evaluation Meeting:** | **Date:** | | **Time:** | | | **Location:** |

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| **Step 4: Plan Implementation & Evaluation** | | | **Did the plan work? – Attach graphed data** | | |
| **Total # of Intervention Sessions:** | | **Total # of Intervention Sessions Attended:** | | | **% of Intervention Sessions Attended:** |
| **Fidelity Data:** | | | | | |
| **Student’s Rate of Growth:** | | **Expected Rate of Growth:** | | | **Student’s Level of Performance:** |
| **Student Response to Intervention** | | | | | |
| * **Positive** | * **Continue the intervention** | | | * **Fade the intervention** | |
| * **Questionable** | * **Continue the intervention** | | | * **Intensify support** | |
| * **Poor** | * **Intensify support** | | | * **Refer for special education** | |
| **Next Steps:** | | | | | |