

RtI Action Plan

The RtI Action Plan is designed as a tool that identifies specific RtI components that will be addressed on a yearly basis.

DIRECTIONS:

After completing the NYS RtI Self-Assessment Tool for MS Readiness & Implementation Survey and analyzing the results page for your entire school staff, the RtI Leadership Team will identify specific RtI indicators that need specific attention or modification.

1. **School Year:** Identify the school year the action plan will begin
2. **Name of school and district:** Place the school's name and district above the chart
3. **Key RtI Element/Feature:** Identify the RtI component feature from the NYS RtI Readiness Survey in which your school will focus on for the action plan. Components include Tiered Intervention: Tier 1, 2, and 3, Assessment: Screening, Progress Monitoring, Infrastructure, Leadership, Professional Development, Teaming/Collaboration, and Parent Involvement.
4. **Specific RtI Indicator:** Below each component are specific indicators. For example, under the Tier 1 subgroup, the first indicator states "The core reading program(s) address the 5 pillars of reading..."
5. **Current Status:** Identify your schools current status of that specific indicator as either "no implementation," "partial implementation," or "full implementation – but further action needed."
6. **Action:** Explain the action(s) your school will take to achieve the next step to full implementation of this indicator.
7. **Timeline:** Assign a timeframe/date of when the task needs to be completed.
8. **Resources:** Identify necessary resources your school needs to accomplish this task (personnel, curriculum, screeners, interventions, budget, etc).
9. **Who's Responsible:** Identify the school staff member who will assume primary responsibility for this action.
10. **Evidence of Change:** Determine what the outcome will look like when your school is at full implementation for this specific indicator. Establish what criteria you will use to determine if there is any evidence of change.

RTI Action Plan Algonquin Middle School 2017 - 2018

Key RTI Element/Feature: Assessment: Screening						
Specific RTI Indicator	Current Status	Action	Timeline	Resources	Who's Responsible	Evidence of Change
Q26 - My school conducts academic screening for all students a minimum of two to three times per year.	Not currently implementing No standardized screening data tool is used What screening is done is inconsistently implemented	Research screening tools Contact vendors Connect with other middle schools who are using universal screening process Communicate with teachers at the building level, other administrators about the Summer Institute and the decision making process around selection of screening tool. Training for full school staff on universal screening (aides and assistants as well) Parent communications on screening - Emails - Parent breakfast workshop - Plan Open House event for 2018-19 Pilot Grade 6 Screening Pilot Grades 7-8 Screening and Re-Administer Grade 6	July 2017 July 2017 August 2017 July - Sept. 2017 Sept. - Dec. 2017 All year Dec./Jan. 2017 May/June 2018	National Center for Intensive Interventions/RTI4Success Connect with school psychologists NYS RTAC website	RTI Team RTI Coordinator Principal	Identification and administration of selected universal screening
Key RTI Element/Feature: Assessment: Progress Monitoring						
Specific RTI Indicator	Current Status	Action	Timeline	Resources	Who's Responsible	Evidence of Change
Q34 - Students performing below grade level expectations are PM'd frequently (1 time per week to 1 time per month depending on measure)	Progress monitoring is not applied with fidelity	Pilot progress monitoring in Grade 6 using monitoring assessment connected to universal screening product. Assess piloted progress monitoring use in Grade 6 to inform future decisions about 6-8 Progress Monitoring.	Being January 2018 - Following administration of universal screening May 2018	Use of progress monitoring tool provided. Feedback from Grade 6 teachers	RTI Coordinator Grade 6 ELA/Literacy teacher	Results of progress monitoring assessment and adjustments made to interventions.
Key RTI Element/Feature: Infrastructure: Data-based Decision Making						
Specific RTI Indicator	Current Status	Action	Timeline	Resources	Who's Responsible	Evidence of Change

Q47A - Data are used to determine the effectiveness of RTI by examining the number of students meeting benchmark per grade level per year	Data is not shared in a systematic approach	Develop protocols for sharing universal screening data and then share results with school teams: - Curriculum teams - Grade level teams - Student support services meetings - Curriculum Cabinet groups	January-June 2018 following administration of first screening of pilot group in Grade 6 in December 2017	Use of universal screening	RTI Coordinator Principal Data coaches	Meeting minutes Student performance reports from universal screening.
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Key RtI Element/Feature: Infrastructure: Scheduling

Specific RtI Indicator	Current Status	Action	Timeline	Resources	Who's Responsible	Evidence of Change
Q51 - Scheduling allows for students to receive additional or supplemental interventions	Block schedule in place with Access period used to provide AIS services	Use Leadership Team to have discussions on if our current block schedule is meeting needs of all learners Homeroom release time for Grade 6 Literacy teachers to work with students on Tier 3 issues Investigate flexing the day of a teacher to provide after school MTSS student intervention work	November 2017 February 2017 September 2017	Leadership Team Meeting 2 Teaching Assistants/Teachers who can release current Literacy teachers	Principal	Meeting minutes Change in schedule for Literacy

Key RtI Element/Feature: Administrative and RTI Leadership Team						
Specific RtI Indicator	Current Status	Action	Timeline	Resources	Who's Responsible	Evidence of Change
Q54 - The principal articulates the school's RtI vision and how it can be used to support ALL students.	Limited understanding building-wide of RtI and vision for its role in our school	<p>Send summer RtI emails every two weeks during the summer; seeking feedback, engagement and information sharing.</p> <p>Use 2 page survey at September faculty meeting.</p> <p>Provide September faculty meeting presentation on RtI vision, screening and desired outcomes.</p> <p>Use building Leadership Team as a feedback loop mechanism for progress on visioning and implementation of plan.</p>	<p>July-August 2017</p> <p>September 2017</p> <p>September 2017</p> <p>December 2017 March 2018</p>	<p>Emails to staff</p> <p>2 page survey provided by TAC</p>	Principal	<p>Emails to staff</p> <p>Survey results</p> <p>Copies of faculty meeting minutes</p> <p>Copies of Leadership Team meeting minutes</p>
Key RtI Element/Feature: Professional Development						
Specific RtI Indicator	Current Status	Action	Timeline	Resources	Who's Responsible	Evidence of Change
Q62 - Opportunities for follow-up are provided that allow for integration of PD content into classroom practice.	Limited professional development has been offered to teachers on RtI at the middle level.	<p>Support implementation of Webinar Strands by allowing for inservice credit.</p> <p>Develop faculty meeting activities to promote awareness around data analysis with reports on universal screening</p> <p>Develop social stories for problem solving around student performance using data and anecdotal information to promote creative interventions for teacher use.</p> <p>Provide faculty meeting training on universal screening tool.</p> <p>"RtI 101 Webinar" viewing during curriculum team meetings</p> <p>Provide training to ELA and Literacy on universal screening tool and progress monitoring measures available through screening product.</p> <p>Share electronic resources/articles through emails from the RtI Coordinator as they become available</p>	<p>2017-18 as provided by TAC</p> <p>January 2017</p> <p>4 times during the 2017-18 school year faculty meeting cycle</p> <p>December 2017</p> <p>October 2017</p> <p>November 2017</p> <p>Throughout 2017-18</p>	<p>Webinars PD provided by RtI coordinator</p> <p>Use resources from universal screening company</p> <p>Social studies developed by RtI Coordinator</p> <p>Release time or curriculum half day for universal screening</p>	<p>RtI Coordinator</p> <p>Principal</p>	<p>Webinar attendance</p> <p>Faculty meeting minutes</p> <p>Curriculum team meeting minutes</p> <p>Emails with articles and resources that are sent to promote awareness</p>